

## Items needed for Penn Hills HAP application

1. Completed pre-application (see attached).
2. Photo ID for ALL adults that will reside in the property.
3. Last two months, most recent and consecutive, of pay stubs for ALL adults that will be living in the property.
4. Any current social security, pension statements, public benefit amounts, for ALL adults that will be living in the property.
5. Last two months of all bank statements, most recent and consecutive, for ALL adults that will be living in the property.
6. Most recent statements for any investments, such as mutual funds, certificates of deposit (CDs), stocks NOT including tax-deferred retirement accounts
7. Most recent 1040 that is signed and dated for when filed and most recent W2's (or 1099A for social security income). These items are needed for ALL adults that will be living in the property.
8. Lender prequalification letter.
9. Real estate agent's contact information if available.

### **Here is the list of items needed to complete the final loan approval:**

1. Signed sales agreement. Closings must be scheduled for **at least 45 days after** Allegheny County's formal income eligibility approval. Contract addendums are allowed.
2. Appraisal.
3. Closing Disclosure.
4. Credit Report.
5. Student loan repayment letter (if applicable).
6. Copy of the pre-purchase counseling certificate.

## **[RETURN TO WEBSITE](#)**

**Pre-purchase counseling can be provided by the following agencies:**

- Advantage Credit Counseling 1-866-699-2227
- The Mon Valley Initiative 412-464-4000
- NeighborWorks of Western PA 412-281-9773
- Urban League of Greater Pittsburgh 412-412-227-4179
- WAVE 412-573-9217